

**South Dakota Council on Developmental Disabilities
Minutes of Meeting – October 11 & 12, 2007**

The SD Council on Developmental Disabilities met on October 11 & 12, 2007 at the Governor's Inn in Pierre, SD.

Members Present

Travis Arneson	Brooke Lusk
Charlotte Athey	Renetta Marlow
Erik Brubakken	Tim Neyhart for Robert Kean on 10/11
Sarah Carda	David Nissen
Vikki Day	Georgene Short Bull
Shannon Dirk	Judy Struck
Jason Harris	Kayla Tinker
Dillon Haug	Isabel Trobaugh
Robert Kean	Lex Werdel
Ann Larsen	Ted Williams

Members not Present

Dee Gustaf
Grady Kickul
Pat Monson
Kati Seymour

Others Present

Edith Arneson
Beth Henrichsen
Arlene Poncelet

INTRODUCTORY REMARKS

Chairperson David Nissen called the meeting to order and read the Council's mission statement. Introductions were completed.

APPROVAL OF AGENDA AND MINUTES

Vikki Day moved, seconded by Isabel Trobaugh to approve the minutes of the Council Meeting held July 19, 2007. Motion carried

Ted Williams moved, seconded by Brooke Lusk to approve the Executive Committee report from October 4, 2007. Motion carried.

Isabel Trobaugh moved, seconded by Lex Werdel to ratify the actions taken by the Executive Committee on October 4, 2007. Motion carried.

- Approved \$3,295 of federal funds for FASD Family Education Training
- Extension of grant for Self-Directed Career Enhancement Project
- Approved \$7,425 of federal funds for Movement of Self-Directed Systems

The Executive Committee recommended putting an unsolicited proposal for Caring for Smiles on the agenda for October 11 & 12, 2007. The Committee recommended the DSA Review Committee review the MOU between DHS & DSS, when they perform the DSA Review.

COLLEGE OF DIRECT SUPPORT UPDATE

Tom Scheionst & Eileen VanSoest presented to the group. The College of Direct Support (CDS) has been a 5-year partnership between SDACBS and DDC. In 2001, DHS completed a strategic plan. Part of that plan was primarily focused on workforce development and retention. This continues to be a major issue faced by the DD network. The grant began in November 2002 to plan, develop and begin implementation of strategies to improve retention. A workgroup was developed, and surveyed 600 direct support staff statewide. From survey, they learned that direct support staff wanted more recognition, more and better training, better supervision, and more pay. The project workgroup also began to research training programs in SD and nationwide to find high quality training for Direct Support Professionals (DSP's). They chose the CDS.

Training was provided from the Council on Quality and Leadership (CQL) in 3 regional trainings across the state. SDACBS obtained donated media time for each agency to receive recruitment and retention packets. Training to front-line supervisors is now a course in the CDS called the College of Frontline Supervision. SDACBS developed a video to celebrate DSP's and the achievements of people they support, and to help the community understand what they do. A lead agency was identified for implementation of CDS – the Center for Disabilities. The center hired a part-time staff person to be the contact for cde, Eileen VanSoest. CDS is not mandated in the state. The project wanted agencies to see the advantage of using the college, and all agencies are now implementing CDS in one way or another.

Eileen talked to the group about the short-term, intermediate and long-term goals for CDS. One concern is how to pay the DSP's more money if they complete CDS and become certified by the National Organization for DSP's. We can develop surveys and post them on the CDS and collect data through these surveys. Three agencies currently have either created or are using the surveys available through CDS. Eileen is currently working on statewide surveys to post on the site to collect data statewide. An exit interview survey and a business interview survey are currently being developed. CQL recognizes CDS as training in relation to their accreditation. DDD also recognizes this.

Consumers, family members, PLANS participants, DSU members via ECCO, a pathologist at SEBHC, USD CD dietary interns, USD CD LEND students, CD support staff, and Elk Point-Jefferson School District staff are all currently participating in CDS. CDS has gone far beyond anything anyone envisioned at the beginning of this project.

Tom discussed the fact that they need money to continue this project. They had hoped to find alternative sources, but they have had no luck with this. Tom hopes the DDC

sees this project as a positive one and possibly will help fund this, as it has potential long-term goals. They will look to expand into other possibilities, but not increase the budget request. They want to keep the budget request where it is at now, and not have to increase that amount.

There may not be a substantial cost savings for the small agencies on a short-term basis, but in the long run, agencies may not have to train staff if they come from another agency or from a high school who implemented CDS. Most agencies do not have a person whose only job is to train staff. Cost savings may come from reducing staff turnover, having better trained staff to reduce overtime hours. Sara requested information related directly to the impact CDS has on the people receiving services. This information may possibly be found in the National Core Indicators surveys and the CQL review data.

COUNCIL LOGO

Arlene suggested we look at SBVI's logo contest, and give specifics of what we want in the logo. SBVI sent a survey to their mailing list. Arlene will be working on this.

CASSANDRA ZIETZ AWARD

Arlene congratulated Dillon Haug on his receipt of the Cassandra Zietz Award for 2007 from the National Association of Council on Developmental Disabilities. Dillon recently traveled to San Diego, CA to accept the award. Congratulations, Dillon!

ELECTION OF OFFICERS

David Nissen announced his resignation from the Council.

Erik Brubakken and Travis Arneson were nominated for the position of Chairperson. Vikki Day moved that nominations cease. Members voted by secret ballot. Travis Arneson was elected as Chairperson.

Dillon Haug and Erik Brubakken were nominated for the position of Vice-Chairperson. Jason Harris moved that nominations cease. Members voted by secret ballot. Dillon Haug was elected as Vice-Chairperson.

Vikki Day was nominated for the position of Member-At-Large. Ted Williams moved that nominations cease. Vikki Day was elected as Member-At-Large.

DEVELOPMENTAL DISABILITIES UPDATE

Ted Williams, Director of SDDC in Redfield spoke to the group. Ted read their mission statement, which has changed over the years. SDDC services have also changed over the years. People used to be admitted on a long-term basis and never leave. Today, SDDC is more of a short-term placement for people with co-occurring or extreme behavior disorders. SDDC's peak population was 1199 in 1962/1963; the current population is 152. They hope to be back to 148 in the next couple weeks. SDDC has 3 programs. Program 1 serves adult men-there are currently 66 men in this program. Program 2 (Turtle Creek Youth Program) serves adolescents from 12-21. SDDC &

DOE have started tracking the people who leave the TCYP to see where they go and what they do after they leave. Program 3 serves a mixture of people. It used to serve the more severe medically fragile people. SDDC employs medical staff except for physicians. Those services are contracted out.

DHS has a workgroup that is looking at the future plan for SDDC. This is to reduce the population, but not close the facility. They have developed intensive treatment services for people with sexual offense issues. SDDC also has the same staffing issues as the community providers. They attribute some of this to the location. Redfield does not have a large pool of people to employ. They are trying to reduce population, and have no more than 8 people in one living area, so that may help with the number of employees needed. SDDC hosts Family & Friends Day, which is an annual event that tries to integrate the community into SDDC.

Wanda Seiler, DDD Director, Renetta Marlow, Assistant Director and Carol Ruen, Program Specialist, spoke to the group. DDD supports about 4,000 people across the state via the ATC system and Family Support. Family Support has been expanded to serve people into adulthood. One of the major initiatives of DDD currently is implementing an Organized Healthcare Delivery Systems (OHCDs). OHCDs provide at least one waiver service, but can then work as the manager of all services a person receives. The difference between this and the current ATC system is that a provider has the right to receive their payment directly through the Medicaid system. Another major initiative is the renewal of the comprehensive waiver in 2008. The Family Support waiver was recently renewed. Another issue is expanding community crisis capacity. Part of this is due to the shrinking population at SDDC. A consultant has been hired to do a survey of the DD system. The fourth project DDD is working on is the Good to Great (G2G) project for Person Centered Planning (PCP). Michael Smull is currently contracted with to implement this. Michael is currently working with LifeQuest in Mitchell, ECCO in Madison and Northern Hills Training Center in Spearfish. SD is collaborating with 6 other states involved in this project and has been awarded a grant from CMS for 2.15 million dollars over 3 years to support this initiative (SD's portion is approximately \$25,000 per year). Other initiatives are downsizing at SDDC and the ATC system, expanding Family Support/PLANS programs.

Self-directed systems is a new initiative in SD. An independent service coordination pilot project has begun. Currently, case management/service coordination is limited to the people at the ATC where a person receives services. Request for qualifications were issued to many different agencies across the state. DDD received two responses - one from Volunteers of America in Sioux Falls and one from ADVANCE in Brookings. Carol distributed an application for the pilot project because there is room for more people. There are currently 5 participants and 8 pilot coordinators. This week the interviews were completed with the participants and the pilot coordinators. Every person on the program is going to start with the same ISP plan so everyone is on the same page to begin with. The division has implemented the G2G initiative in its own work, as well as the people we serve.

Community based respite beds are currently being operated by VOA in Sioux Falls. There are six beds currently available. This project started September 1, 2007. These beds are short-term for the person to stabilize and return to their home. We have served 1 person since they opened and that person has returned home and is doing well. A crisis response team is being developed to go to someone's home at an early point in the crisis so the person can be stabilized at home instead of having to go to a crisis bed. A community support network is being developed that will include Human Services Center staff, ATC staff, SDDC staff and DDD staff. This group will meet regularly to oversee what is happening in the crisis response system to look at cases that present systematic issues that can be discussed and help get training for providers to help the providers support people with issues and help develop a better capacity to help support people with more difficult issues.

GRANT APPLICATION – PARTNERS IN POLICYMAKING, YEAR 16-SOUTH DAKOTA ADVOCACY SERVICES

Robert Kean from SDAS presented to the group. Partners has changed over the years, from the topics to the selection of who will participate. Past partners are very much involved in choosing new partners, and running the sessions, etc. Other agencies have asked to be involved because they have heard of the many good things that have come out of Partners. YLF participants have wanted to participate in Partners - it's a good finish to YLF. 11 participants of YLF have also participated in Partners. This year there are 29 participants. Currently, there are 354 graduates; after this year, there will be 383 graduates. Past graduates will be a major part of this year's graduation ceremony.

Robert distributed a survey that was prepared by Dr. Ed Campbell. The Initial survey, 6 month survey, 1 year survey are included for year 14. Robert asked that council members review the survey and let him know if you have questions, and he will ask Arlene to put the survey on the next agenda for discussion.

Jason Harris moved, seconded by Isabel Trobaugh to approve \$100,000 of federal funds for the proposal entitled "Partners in Policymaking, Year 16." Motion carried. Robert Kean, Judy Struck and Vikki Day abstained.

GRANT APPLICATION – CARING FOR SMILES (PHASE II)-DELTA DENTAL PHILANTHROPIC FUND

Connie Halverson from Delta Dental spoke to the group. This project is designed to provide a continuing education course for dentists and their staff in how to provide quality, appropriate care for people with developmental disabilities. The goals of this project are to train a minimum of 50 dental offices, make two contacts to each dental office that attended the trainings through identified mentor dentists, and garner final approval, finalize and implement the proposed Medicaid add-on fees for dental offices seeing people with developmental disabilities prior to the start of FY2009.

Dillon Haug moved, seconded by Jason Harris to approve \$19,000 of federal funds for the proposal entitled "Caring for Smiles (Phase II)." Motion carried.

SPECIAL EDUCATION & HEARINGS/CASES UPDATE

Ann Larsen, DOE and Robert Kean, SDAS spoke to the group. At one time, DOE staff were investigating complaints in the field. This was not the best plan because staff didn't have the training in complaint investigations, and it was a conflict with the school districts that they were supposed to be providing technical assistance. Ann talked about some of the complaint topics related to the IEP. In the works is a link on website where parents can log in and search for a teacher to see what they are qualified to teach and if they are highly qualified. There have been some issues with general safeguards related to the IEP. Transportation has become an issue over the years. There is a complaint form on the website for parents if they wish to use it. It is not mandatory to use, but there are required items on it that must be in the complaint in order for it to be processed.

There are new issues with the due process hearings. One issue is that if you are filing a due process complaint, the requirement is that a resolution meeting or session needs to be part of the due process. This is required unless both sides waive the meeting. DOE must collect information on these and report them every year. If issues are not resolved through this process, then due process moves forward. SD doesn't have very many due process hearings because by the time it comes to a due process hearing, so many options have been tried that there isn't much left to debate. In recent years, there have only been three cases that went to a due process hearing – the issues were transportation, least restrictive environment, and free appropriate education. All of this information is available on DOE's website – <http://doe.sd.gov/oess/specialed>. Mediation is offered at no cost to the parents and the school district at any time.

Robert added that there are more than 15,000 IEPs across South Dakota. SD Advocacy Services last year received only 180 requests for assistance related to IEP/IFSP and least restrictive environment. Hearing references do not contain references to law, so it is difficult to build on these decisions for the future due process. Many of the simple questions have been answered – what remains are the smaller challenges with bigger impact. One change was a shifting of the burden of proof from the school to the plaintiff (almost always the parent). Jason wondered if there is something SD is doing that is so good that we can market to other states. Ann said a lot of it is the Midwestern communication, which doesn't happen in the larger cities and states. SD has a lot of open conversation between all parties.

TRANSITION – WHAT'S HAPPENING?

Dan Rounds, BHSSC, and Julie Johnson Dresbach, DDD spoke to the group. Julie participated via conference call. A workgroup met and developed the packet that was distributed. The packet has been distributed to the interagency transition committee and school districts. They would also like to include a resource guide from the Center for Disabilities. They are currently working on a transition flow chart to add to the packet regarding options for adult services. There have been comments that these documents could use more positive language. The group is working on this. There have been requests for a transition forum for students that do not attend Catch the Wave. A forum that would focus on all adult services not just post-secondary education.

The Transition Services Liaison Project (TSLP) received a best practice award from Rehabilitation Services Administration. TSLP is a coordinated effort of the Division of Rehabilitation Services and the Office of Special Education. They will be developing surveys to poll post-secondary students regarding the liaison project and the Catch the Wave program. Dan distributed a brochure with Catch the Wave information.

There is a work incentive program available for families whose children are not eligible for SSI because of the family income entitled Freedom to Work.

DD NETWORK UPDATE

Arlene distributed a hand out regarding the DD Network Retreat. It was held June 12-13, 1007 at Cedar Shore Resort in Chamberlain.

FUTURE REQEUSTS FOR FUNDING

Vikki Day moved, seconded by Erik Brubakken to issue the Request for Funding for Providing Public Information and Resources to the Center for Disabilities. Motion carried. Judy Struck abstained.

Isable Trobaugh moved, seconded by Jason Harris to issue a request for In-Services Training for ATC Staff to the SD Association of Community Based Services with the recommendation that speakers are screened for appropriateness for Direct Support Professionals. Motion carried. Brooke Lusk and Ted Williams abstained.

Judy Struck moved, seconded by Jason Harris to issue a request for Mobilizing Self-Advocacy in SD to the Human Services Research Institute. Motion carried with 2 members voting no. Erik Brubakken abstained. Council members would like more information regarding the future expansion of this project.

Charlotte Athey moved, seconded by Isabel Trobaugh to issue a request for the College of Direct Support to the SD Association of Community Based Services in the amount of \$85,000. Motion carried. Judy Struck, Brooke Lusk and Ted Williams abstained. The Council discussed a need for quantitative data and specific outcomes showing more of the benefits for people served; original goal was to lower turnover but it appears that the goal has changed; sustainability (other agencies are using the CDS for no cost so it that a source for funding); does the project limit access by people not involved with the current system; where do other states get their funding; and should the Council look at possible long-term funding similar to Partners or does this move us further from our focus which is the person with developmental disabilities.

Lex Werdel moved, seconded by Isabel Trobaugh to issue a request for \$10,000 for Youth Leadership Forum to Black Hills Special Services Cooperative. Motion carried. Brooke Lusk abstained.

DIRECTOR'S REPORT

- Arlene distributed an updated list of council members.
- Arlene has a CD with TASH teleconference trainings; Arlene will have it for a while, then she will give it to the Center for Disabilities for the resource center.
- Arlene reminds council members that you only have 180 days to cash checks- please do so if you have checks that have not been cashed.
- SD Literacy Council had new readers who wrote stories and published them in a book through a Council grant. Arlene has one book for Council members to review.
- Arlene distributed Dare to Dream save the date postcards; feel free to distribute.
- MN DDC conducted a survey of attitudes to see how they are affecting people; it is posted on their website, or Arlene will send you a copy if you wish to have one.
- Arlene distributed a bill submitted by Senator Johnson regarding Fetal Alcohol Spectrum Disorders.

NEXT MEETING DATE AND PLACE

The next meeting will take place January 24, 2008 in conjunction with Partners in Policymaking.

ADJOURNMENT

Meeting adjourned 1:15 pm.